



The County Library's  
**VIRIDIAN EVENT CENTER**

*A vibrant community gathering place  
and full-service rental facility*



# THE LIBRARY'S VIRIDIAN EVENT CENTER

## VENUE CAPACITY

We can accommodate events ranging from classes of 30 people to banquets for 450, concerts for 600, dances for 1,000 and many other events.





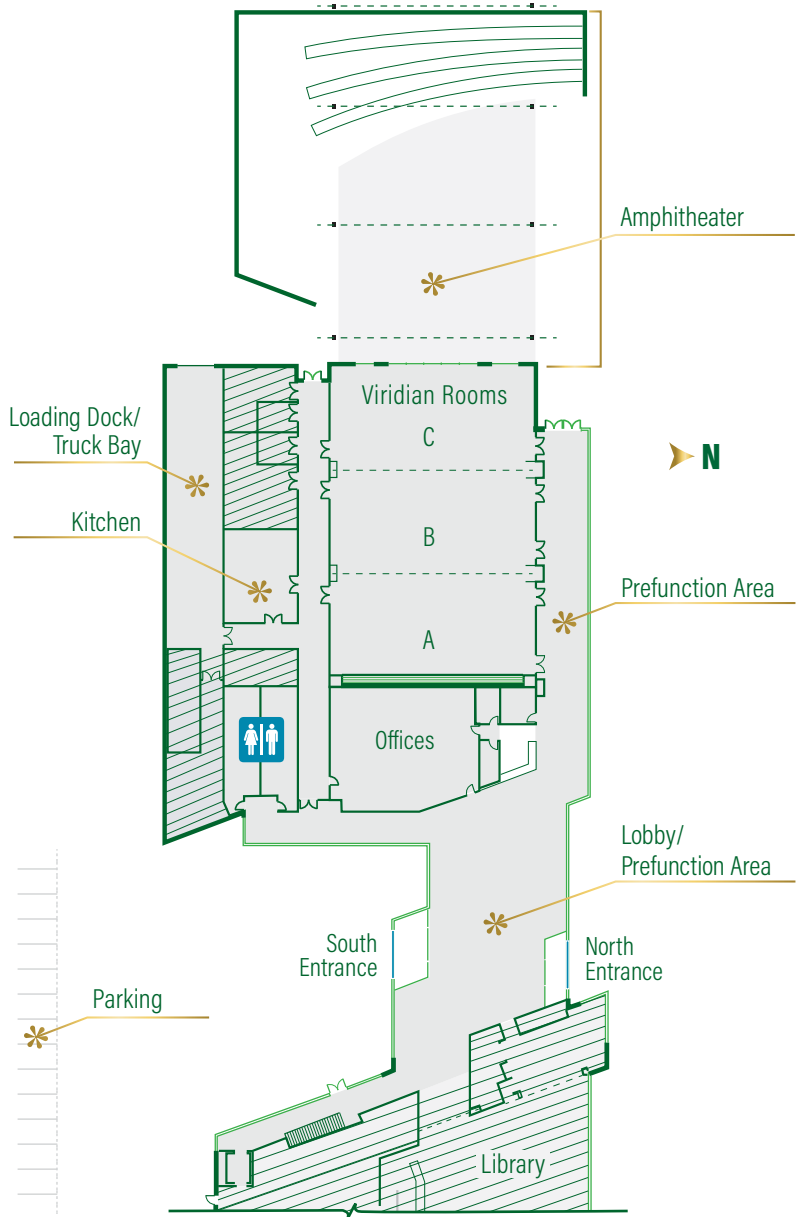
## CATERING

The Library's Viridian Event Center has an exclusive catering list with a wide range of menu and pricing options to meet your event needs. Our caterers are familiar with our venue and policies, and are well-equipped to assist in making a great event.

## RENTAL PROCESS

Please call or email to check availability and start the rental process. Our reservation book opens nine months in advance. An application is required to hold dates and start the reservation process. A signed contract and deposit will secure your date. There is a refundable damage deposit and a non-refundable rental deposit for every event. Final payment is due one month prior to your event date.





Loading Dock/  
Truck Bay

Kitchen

Viridian Rooms

C

B

A

Offices

Amphitheater

Prefunction Area

Lobby/  
Prefunction Area

South  
Entrance

North  
Entrance

Parking

Library



## Room Rates

	VIRIDIAN A, B or C	OUTDOOR AMPHITHEATER
<b>STANDARD*</b>	Hourly Rate \$125 per Room	Hourly Rate \$50
<b>NON-PROFIT*</b>	Hourly Rate \$50 per Room	Hourly Rate \$25

**\*Four-Hour Minimum:** *Four-hour minimum required of all reservations*  
**Sundays & Holidays:** *One and a half times the normal rate*

## Equipment Rates

Furnishings	Charge (per item)
Chairs	\$1
Round Tables (60" Round)	\$7
Banquet Tables (3' x 6')	\$7
Built-in Theater Seating (301 seats)	\$300
Table Linens	\$5
<b>A/V</b>	
Projector/Screen	\$50
Microphones	No Charge
32" TV	\$20
Chandelier Lights (per room)	\$30
Stage Lights	\$150
Color Wash Lights	\$10
Organza with Lights (10' section)	\$30
<b>Other Equipment</b>	
Podium	\$10
Stage/Risers (4' x 8' section)	\$25
Pipe & Drape (10' section)	\$10
Stanchion	\$5
Easels	\$5
Grand Piano	\$50
White Dry Erase Board	\$5
Amphitheater Fencing	\$350

◇ *Some events may require additional staff services*

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*Schedule a tour or check availability*



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